

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:00 p.m. on Monday, November 20, 2017 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons Jason Anderson, Mike Bachand, Rod Bradley, Rhea Crane, Steve Keszler, David Martinson, Scott Peterson and Ronald Waterland. Also present: Attorney Greg Barnier. Absent: City Manager Daniel Ainslie.

Motion by Martinson, second by Peterson and carried with all members present unanimously voting yes to approve the agenda.

Motion by Keszler, second by Crane and carried with all members present unanimously voting yes to go into executive session for 2 legal cases, 1 contract and 1 personnel at 6:02 pm.

Motion by Martinson, second by Bachand to return to regular session at 6:30 pm.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Informational Reports:

- Library Board – 10/25/17 minutes
- Planning Commission – 11/14/17 minutes

Announcements:

- Mayor Carstensen proclaimed November 25th as Small Business Saturday.
- Thank you to the Arts Council and Sturgis Library for the Big Read Program. It was a very successful program with many participants. Information can be found at www.sturgisbigread.com/partners.
- The annual Thanksgiving dinner will be held at the Community Center at 11:00 am.
- The Tree Lighting will be on November 30th and the Parade of Lights will be held on December 1st.
- For the Thanksgiving week garbage pickup for Thursday will be Wednesday and for Friday will be Monday. The rubble site will be open on Saturday.

Motion by Crane, second by Martinson and carried with all members present unanimously voting yes to approve the following items on the consent calendar:

- a. Consideration of the minutes from the November 6, 2017 regular council meeting.
- b. Consideration of Resolution 2017-55 – Plat for Wildflower Townhomes for Tim and Peggy Heuston.

RESOLUTION 2017-55 RESOLUTION APPROVING PLAT

WHEREAS, the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

WHEREAS, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for Timothy J. Heuston and Peggy J. Heuston:

Plat of Lots PS-2A, PS-2B and PS-2C, Block 10 of Potter's Second Addition
Formerly Lot PS-2, Block 10 of Potter's Second Addition.

All Located in the NE ¼ of the NW ¼ of the SW ¼ of Section 10,
Township 5 North, Range 5 East, Black Hills Meridian,
City of Sturgis, Meade County, South Dakota.

WHEREAS, said plat meets the requirements of the statutes in all things except
Landowner Certification.

WHEREAS, that the municipality approves the plat, and that the written certification of
the City's approval will be affixed to the plat, by the Mayor upon final completion of the
landowner's certification.

BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that
the within and foregoing plat is hereby approved as provided herein.

Dated this 20th day of November, 2017.

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Effective: 12-20-17

- c. Consideration to set a public hearing on December 4, 2017 for Rachel Snow at 2349
Palisades Loop.
- d. Consideration to set a public hearing on December 4, 2017 for three (3) Special Events
Licenses for the Knuckle Saloon for beer, wine, and spirits tasting at the Sturgis Liquor
Store on December 15th, 22nd and 29th 2017.

Motion by Bachand, second by Waterland and carried with all members present unanimously
voting yes to approve the following claims:

WAGES – Ambulance \$25,797.07; Attorney \$3852.32; Auditorium \$184.75; Buildings
\$1111.75; Cemetery \$2501.01; City Manager \$4239.90; Community Center \$9523.33; Finance
Office \$8857.51; Fire Department \$345.54; Human Resource \$6680.00; Library \$8809.74;
Liquor \$5477.27; Mayor and Council \$3661.11; Parks \$10,718.00; Planning & Permitting
\$7808.91; Police \$35,378.63; Rally \$6872.04; Recreation \$2804.15; Sanitary Service \$14,125.62;
Special Sales Tax \$1923.08; Streets \$13,162.60; Wastewater \$8247.26; Water \$13,128.56;
Federal Withholding \$18,890.24; FICA \$14,144.22.

GENERAL – A&J Surplus, \$536.96, sup; Mark Alley, \$500.00, ins; Amcon Distributing,
\$176.30, resale; Armscor Cartridge, \$4,265.00, sup; Greg Barnier, \$500.00, ins; Black Hills
Chemical, \$1,796.66, sup; Black Hills Energy, \$13,730.30, util; Black Hills Occupational
Medicine, \$1,188.33, prof fee; Black Hills Urgent Care, \$80.16, prof fee; Keela Bruse, \$35.00,
refund; Campbell Supply, \$927.30, sup; Caselle, \$1,479.00 prof fee; CBH, \$10,791.11, sup;
Century Business Products, \$154.73, rep; Chain Saw Center, \$14.70, sup; Coca Cola, \$351.02,
resale; Crescent Electric Supply, \$35.30, sup; Dakota Hardware, \$474.77, sup; Dale's Tire &
Retreading, \$7,660.16, prof fee; Double Star Computing, \$998.70, prof fee; Epic Outdoor
Advertising, \$1,100.00, rent; First Interstate MasterCard, \$6,310.09, sup; Freeman's Electric,
\$742.65, rep; Kayla Gerbracht, \$166.67, ins; Allen Godsell, \$167.06, refund; Hampton Inn,
\$546.00, travel; Rod Heikes, \$500.00, ins; Heiman Fire Equipment, \$180.94, sup; Holiday Inn
Express, \$161.99, travel; Kone, \$156.48, rep; Locators & Supplies, \$60.85, sup; Lynn's
Dakotamart, \$107.46, other; Meade County Times Tribune, \$15.53, pub; Menard's, \$126.92,
sup; Motionsoft, \$450.00, prof fee; Nies & Karras, \$938.53, prof fee; North Central Supply,
\$180.00, rep; Northern Hills Vet Clinic, \$1,188.33, prof fee; O'Reilly Auto Parts, \$127.34, sup;
Owen's Interstate Sales, \$419.37, sup; Petty Cash, \$4.00, sup; Pizza Hut, \$21.75, sup; Marty
Plaggemeyer, \$500.00, ins; Postmaster, \$147.00, sup; Ramkota Hotel, \$395.96, travel;

Rasmussen Mechanical Services, \$4,743.75, prof fee; Regional Health, \$150.00, prof fee; James Roe, \$150.00, refund; Rushmore Office Supply, \$336.75, sup; Scott Peterson Motors, \$312.20, rep; SD Dept of Revenue, \$75.00, license; SD Police Chiefs Assn, \$247.50, other; Servall, \$574.10, sup; Shopko Stores, \$135.76, sup; Sturgis NAPA, \$298.50, rep; Summit Signs, \$222.50, sup; Universal Athletic, \$1,647.98, sup; VAST Business, \$2,021.73, util; Weimer's Diner & Donuts, \$7.50, sup; West Payment Center, \$166.00, prof fee; Elaine Wolken, \$500.00, ins.

SPECIAL SALES TAX – Black Hills Energy, \$615.19, util; Black Hills Occupational Medicine, \$30.00, other; Display Sales, \$22,628.50, promo; VAST, \$320.50, util.

CAPITAL IMPROVEMENT – American Engineering Testing, \$2,000.00; Baseline Surveying, \$970.00; Dakota Barricade, \$2,948.98; Fence Crafters, \$8,060.00; Fennell Design, \$74,970.00; First Interstate Bank MasterCard, \$1,008.52; Hilt Construction, \$1,600.00; North Star Construction, \$66,983.94; Pete Lien & Sons, \$152.00.

LIQUOR – Amcon Distributing, \$438.64, resale; Arctic Glacier, \$109.55, resale; Black Hills Occupational Medicine, \$85.00, prof fee; Cask & Cork, \$284.66, resale; Coca Cola, \$565.00, resale; Dakota Hardware, \$19.47, sup; Dakota's Best Distributing, \$117.60, resale; Double Star Computing, \$31.56, prof fee; Duhamel Broadcasting, \$3,005.00, pub; FEDEX, \$1,455.35, sup; First Interstate Bank MasterCard, \$298.52, prof fee; Fisher Beverage, \$7,425.45, resale; Johnson Western Wholesale, \$24,298.14, resale; M&B Enterprises, \$153.50, resale; Nicole Main, \$500.00, ins; Midco Business, \$85.00, util; Pepsi Cola, \$64.50, resale; Prairie Berry, \$831.00, resale; Quality Brands, \$9,980.92, resale; Republic Beverage, \$16,437.18, resale; Rushmore Office Supply, \$731.28, sup; Servall Towel, \$252.10, sup; Shopko Stores, \$12.99, rep; Southern Glazers, \$955.81, resale; True Brands, \$51.48, resale; VAST, \$287.40, util.

WATER – Black Hills Energy, \$555.66, util; Black Hills Occupational Medicine, \$181.67, prof fee; Campbell Supply, \$41.59, sup; CBH, \$619.98, sup; Dakota Hardware, \$13.47, rep; Double Star Computing, \$84.06, prof fee; First Interstate Bank MasterCard, \$526.30, rep; Meade County Times Tribune, \$39.60, pub; Midcontinent Testing Lab, \$147.00, prof fee; Owens Interstate Sales, \$22.68, sup; Petty Cash, \$5.80, sup; Regional Health, \$25.00, prof fee; Rushmore Office Supply, \$67.14, sup; SD Assn of Rural Water, \$1,225.00, prof fee; Servall Towel, \$17.79, rep; Shopko Stores, \$34.97, sup; Kyle Stumpf, \$327.25, ins; Sturgis NAPA, \$28.29, sup; VAST, \$140.32, util.

WASTEWATER – American Engineering Testing, \$316.00, cap imp; Black Hills Energy, \$47.55, util; Campbell Supply, \$122.47, rep; Dakota Hardware, \$90.69, rep; Double Star Computing, \$99.06, prof fee; Kayla Gerbracht, \$166.67, ins; Meade County Weed & Pest, \$3,692.64, other; Owen's Interstate Sales, \$45.36, sup; Shopko, \$12.99, rep; Sturgis NAPA, \$113.76, rep.

SANITATION – A&J Surplus, \$26.48, sup; Affordable Tire & Alignment, \$32.00, sup; Black Hills Energy, \$12.00, util; Campbell Supply, \$97.98, sup; City of Belle Fourche, \$21,630.66, other; Dale's Tire & Retreading, \$250.00, sup; Double Star Computing, \$84.06, prof fee; First Interstate Bank MasterCard, \$92.51, travel; Kayla Gerbracht, \$166.66, ins; Hersrud, \$82.07, rep; Holtz Industries, \$607.25, rep; Levi Littler, \$269.50, ins; LSC Environmental Products, \$18,580.79, sup; Meade County Weed & Pest, \$3,692.64, other; Owen's Interstate Sales, \$820.17, sup; Sturgis NAPA, \$686.27, rep.

AMBULANCE – Black Hills Occupational Medicine, \$30.00, prof fee; CBH, \$1,729.53, sup; Coca Cola, \$38.06, sup; Crescent Electric, \$35.30, sup; Dakota Hardware, \$41.14, sup; Double Star Computing, \$126.56, prof fee; First Interstate MasterCard, \$4,981.78, travel; Henry Schein, \$3,138.58, sup; Hersrud, \$968.50, rep; Holiday Inn, \$253.60, travel; Image Trend, \$2,264.30, prof fee; Lynn's Dakotamart, \$24.76, sup; North Central Supply, \$180.00, rep; Petty Cash, \$13.00, other; Regional Health, \$25.00, prof fee; Rushmore Office Supply, \$56.55, sup; Shopko Store, \$11.99, sup; Sturgis NAPA, \$115.84, sup; VAST, \$165.55, util; Weimer's Diner & Donuts, \$7.50, sup.

Motion by Martinson, second by Anderson and carried with all members present unanimously voting yes to approve tabling Resolution 2017-XX – Final Plat and frontage variance for LPN Holdings to the December 4, 2017 meeting.

Motion by Waterland, second by Crane and carried with Carstensen, Anderson, Bachand, rane, Keszler, Martinson, Peterson and Waterland voting yes and Bradley abstaining to approve the 2018 Liquor and Wine License renewals with the removal of q. The Cellar LLC dba The Tasting Room, as they did not make application.

Motion by Anderson, second by Keszler and carried with all members present unanimously voting yes to approve tabling the Use on Review for William Dittmer at 1204 Baldwin St to operate an in-home weed and pest control business to the December 18, 2017 meeting.

Motion by Crane, second by Bachand and carried with Carstensen, Anderson, Bachand, Crane, Keszler, Martinson, Peterson and Waterland voting yes and Bradley abstaining to approve a transfer of Malt Beverage On-Off Sale License from Shifter’s Holdings to Wanda’s Kitchen dba Wicked Wanda’s Creations LLC at 1025 Junction.

Motion by Martinson, second by Anderson and carried with Carstensen, Anderson, Bachand, Crane, Keszler, Martinson, Peterson and Waterland voting yes and Bradley abstaining to approve a Special Events License for the Knuckle Saloon at Harley-Davidson Rally Point on November 30, 2017 for the Annual Tree Lighting.

Motion by Waterland, second by Peterson and carried with all members present unanimously voting yes to approve second reading of Ordinance 2017-11 – Supplemental Appropriations Ordinance – Supplement for 2017 Budget.

**ORDINANCE 2017-11
AN ORDINANCE AMENDING ORDINANCE NO. 2016-07
ANNUAL APPROPRIATIONS FOR THE YEAR 2017
OF THE CITY OF STURGIS, MEADE COUNTY, SOUTH DAKOTA**

BE IT ORDAINED by the Common Council of the City of Sturgis, Meade County, South Dakota, that ordinance 2016-07 is amended so that the following amounts are hereby appropriated to meet the obligation of the municipality for the year 2017.

General Fund 101	
Mayor and Council	
4111-4220 Prof. Fees	\$10,000
4111-4260 Supplies	\$ 5,000
4111-4290 Other	<u>\$ 5,500</u>
Total	\$20,500
Finance Officer	
4142-4111 Wages	\$12,000
Human Resources	
4143-4111 Wages	\$10,000
Sponsorship	

4198-42900 Other	\$20,000
Rally Department	
4199-42300 – Publishing	\$95,000
Police	
4211-41110	\$20,000
4211-42200	<u>\$ 7,000</u>
Total	\$27,000
Dispatch	
4218-4290 Other	<u>\$35,000</u>
Total for General Fund	\$219,500
Source of Funding: Unappropriated cash	
Special Sales Tax	
211-46530 – City Promotion	\$50,000
Source of Funding: Private Donations	
Capital Improvements	
212-4330 – Improvements	\$2,000,000
Source of Funding: Unappropriated cash and PB Loan	

Adopted this 20th day of November, 2017.

First reading: 11-06-17
Second reading: 11-20-17
Adopted: 11-20-17
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Motion by Waterland, second by Peterson and carried with all members present unanimously voting yes to approve second reading of Ordinance 2017-10 – Title 9 – Fire Prevention and Regulations subject to the grammatical correction to be done.

ORDINANCE 2017-10

AN ORDINANCE AMENDING TITLE 9 – FIRE PREVENTION AND REGULATION

BE IT ORDAINED by the Common Council of the City of Sturgis, Meade County, South Dakota that Title 9 – Fire Prevention and Regulation – Chapter 9.01 – General Provisions – Sections 9.01.02, 9.01.03; Chapter 9.02 – Adoption of Fire Codes – Section 9.02.02; Chapter 9.03 – Fire Department – Sections 9.03.01, 9.03.04, 9.03.05, 9.03.07; Chapter 9.04 – General Fire Provisions – Sections 9.04.05, 9.04.15, 9.04.18, 9.04.19; to be amended to read as follows:

TITLE 9 FIRE PREVENTION AND REGULATION

CHAPTERS:

9.01: General Provisions
9.02: Adoption of Fire Codes
9.03: Fire Department
9.04: General Fire Provisions

CHAPTER 9.01 GENERAL PROVISIONS

SECTIONS:

9.01.01: Scope and Purpose

9.01.02: Definitions

9.01.03: Penalty

9.01.02: DEFINITIONS

ALARM SYSTEM: A device or system which is designed to give a warning signal or notice to a central location or designated recipient that smoke, fire, equipment malfunction or an intruder has been detected at an identified location.

EMS: Emergency Medical Services

EMS AUTHORITY: The entity operated by the City of Sturgis which occasionally operates in conjunction with the Sturgis Volunteer Fire Department (designated as the Ambulance Service or Department)

VIOLATION PENALTIES: Persons who shall violate any provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, alter, repair or do work in violation of the approved construction documents or directive of the Fire Code Official or of a permit or certificate used under provisions of this code, shall be guilty of a Class II Misdemeanor, punishable by fine and/or imprisonment pursuant to state statute. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

9.01.03: PENALTY

Any violation of the provisions of this Title is a Class 2 misdemeanor punishable by the maximum punishment set forth by the laws of the state of South Dakota pursuant to SDCL 22-6-2. Said punishment may also include payment of any costs and/or restitution authorized by this Title and/or state law. Each day that a violation continues after due notice has been served shall be deemed a separate offense. The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions. As an alternative to criminal prosecution of a violation, a civil penalty authorized by Title 36 of Sturgis City Ordinances may be assessed by means of an administrative citation allowed under that Title. An administrative citation issued by a code enforcement officer as described in that Title shall be payable directly to the City. Issuance of an administrative citation and payment of the civil penalty shall not bar further enforcement action by the City for continuing or subsequent violations of this Ordinance.

**CHAPTER 9.02
ADOPTION OF FIRE CODES**

SECTIONS:

9.02.01: Adoption of International Fire Code

9.02.02: Bureau of Fire Prevention

9.02.03: Permits

9.02.04: Conflicts between this Title and the Fire Code

9.02.05: NFPA Fire Prevention Standards

9.02.02: FIRE PREVENTION AUTHORITY

The Fire Safety Provisions of this Ordinance may be enforced by the City employees authorized to act under the administrative citation provisions of Title 36.

The City Manager may designate such members of the SVFD Department or City Employees to assist in enforcement activities as may be needed.

No person may deny entrance to fire personnel acting within their official duties.

CHAPTER 9.03 FIRE DEPARTMENT

SECTIONS:

- 9.03.01: Establishment, Duties and Responsibilities
- 9.03.02: Officers
- 9.03.03: Selection and Term of Fire Chief and Assistant Fire Chiefs
- 9.03.04: Equipment and Care of Property
- 9.03.05: Insignia
- 9.03.06: Required Aid
- 9.03.07: Interference with the Department
- 9.03.08: Damaging Apparatus
- 9.03.09: Obedience to Officers and Police Powers
- 9.03.10: Deferred Compensation Program Authorized
- 9.03.11: Deferred Compensation Program Purpose
- 9.03.12: Program Eligibility Requirements
- 9.03.13: Program Funding and Investment
- 9.03.14: Program Disbursement of Deferred Compensation

9.03.01: ESTABLISHMENT, DUTIES AND RESPONSIBILITIES

The City Council is authorized to create a municipal Fire Department to provide fire protection services to the residents and business of the City. In addition and at its sole discretion, the City may contract with the Sturgis Volunteer Fire Department or similar outside agency to provide such services.

9.03.04: EQUIPMENT AND CARE OF PROPERTY

The Fire Department shall report to the City Council each year during budget review the status and condition of all equipment currently under the Fire Department's care. Under the guidance of the City Manager and Fire Department, the City from time to time may provide additional equipment which is required to maintain the City's ISO Rating and as needed to maintain efficiency and properly protect life and property from fire and other hazards.

All City owned equipment under the care of the Fire Department shall be maintained in a proper working manner consistent with industry standards.

All City owned equipment of the Fire Department shall be safely and conveniently housed in such places as may be designated by the City Manager.

No person shall use any City owned fire apparatus or equipment for any private purpose, without first receiving approval from the City Manager, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the Fire Department.

9.03.05: INSIGNIA

Each member of the Fire Department may be issued a badge designating his or her rank. Each member of the Fire Department driving a vehicle may be issued a suitable insignia to be attached to the vehicle or vehicles.

Unless otherwise provided for by contract annually on the first day in June, each member shall be issued a new ID card from the Fire Department stating that the individual is an accepted member of the Sturgis Fire Department.

No person may display any badge, card, sign, decal, license plate or similar items representing themselves as a Fire Department member unless authorized by the Fire Chief and/or City Manager.

9.03.07: INTERFERENCE WITH THE DEPARTMENT

No person shall willfully hinder or interfere with any City Officer or member of the Fire Department in the performance of his/her duty as a member of the Fire Department.

No unauthorized person shall willfully cut, deface, destroy, or injure any element or part of any alarm system or fire telecommunications wire, pole signal box.

No unauthorized person shall ride upon or attempt to ride upon any emergency vehicle or fire apparatus of the Fire Department when responding to or returning from any emergency.

No person, not on official duty with the Fire Department, shall follow within 500 feet of any Emergency Vehicle.

CHAPTER 9.04 GENERAL FIRE PROVISIONS

SECTIONS:

- 9.04.01: Driving Over or on a Fire Hose
- 9.04.02: Parking Near Station or Hydrant
- 9.04.03: Unlawful to Tamper with Fire Appliances or Hydrants
- 9.04.04: False Alarm
- 9.04.05: False Alarm Penalty
- 9.04.06: Refuse Fires
- 9.04.07: Controlled Burns by Permit
- 9.04.08: Authorized Controlled Burns
- 9.04.09: Open Fires
- 9.04.10: Recreational Fire
- 9.04.11: Ban on Outside Burning
- 9.04.12: Fireworks Displays
- 9.04.13: Fireworks Lighting Period
- 9.04.14: Fireworks Sales
- 9.04.15: Installation of Key Boxes
- 9.04.16: Hazardous Materials
- 9.04.17: Unattended Gas Pumps
- 9.04.18: Fire Lane

9.04.19: Fire Service Billing

9.04.05: FALSE ALARM PENALTY

Any non-residential or residential building and/or structure having an alarm or alarm system which produces more than three (3) false alarms in any twelve-month period shall be a violation of this ordinance for which the owner is responsible. For such violations within any twelve (12) month period, a civil penalty as authorized by subsection 9.01.03 of this ordinance and Title 36 of Sturgis City Ordinances may be imposed by the City as follows:

- a. First violation: \$25.00
- b. Second violation: \$50.00
- c. Third or subsequent violation: \$100.00

In the event of an excessive number of accidental activations or failure of an alarm system, the City Manager or designee is authorized to require the building owner or occupant to provide fire watch or other personnel until the system is repaired and in proper operating order. The required personnel shall provide at least one approved means for notification of Meade County Dispatch, and that person's sole employment obligation shall be to perform constant patrols of the protected premises and keep watch for fires or other security issues. The City shall have no civil or financial liability for any expenses incurred for providing the required personnel.

9.04.15: INSTALLATION OF KEY BOXES

The following properties shall be required to have key boxes installed which contain keys to allow the Fire Department immediate access necessary for life saving, firefighting and/or law enforcement purposes:

- A. All Multiple dwelling housing units;
- B. Motels and Hotels with four (4) or more units not having doors from each guest room going directly to the outside or not having an employee on premises 24 hours each day;
- D. All buildings or structures which are three or more stories high;
- E. Buildings with fire alarm systems and/or fire suppression systems;
- F. All buildings with elevators;
- G. Buildings, other than commercial, the owner of which requests that the Police and/or Fire Department have a key
- H. All buildings in Commercial, Highway Service and Industrial zoned areas of the City for which a permit is required
- I. Covered malls as defined in the Building Code;
- J. Buildings or sites containing Hazardous Materials;
- K. Schools;
- L. Public or government owned buildings; and
- M. Buildings, which are determined by the City Manager or his/her designee to be difficult to access or those buildings having absentee landowners.

The type and location of boxes must be approved by the City Manager or his/her designee. Key boxes shall contain keys to gain access to the property as required by the City Manager or his/her designee.

All existing buildings, which fall into the above categories but are not in compliance with this Section shall, within twelve (12) months of written notification from the City Manager or his/her designee install a key box in compliance with this Section.

The Fire Department shall maintain a list of occupancies where key boxes are installed. The Department shall visit each site annually and open key boxes and notify landowners of any required maintenance.

When a landowner changes locks on a structure with a key box, the landowner shall notify the Fire Department of said key change. The Fire Department shall arrange a time to place new master keys in the lock boxes.

Any building with a twenty-four (24) hour, seven (7) day-a-week guard service or personnel on duty who is awake within the interior of the site may be exempt from installation of a key box upon the approval of the City Manager or his/her designee.

9.04.18: FIRE LANE

Prior to issuance of any Building Permit, and upon review of plans and specifications for new structures, the City Manager or his/her designee may require the installation and maintenance of a fire lane.

Any required fire lane shall not be less than fourteen (14) feet wide unless a narrower lane is approved and noted on the Building Permit (or final plans) by the Building Inspector. It shall be signed and properly identified by ground markings, and such signs shall comply with all requirements of the Building Code.

No person shall stop, or park a vehicle in any area on public or private property designated as a fire lane.

The driver of a commercial vehicle may stop temporarily at a place designated as a fire lane, if the area has also been designated as a joint use loading zone/fire lane by the City Manager or his/her designee. No vehicle shall, however, be allowed to remain parked in any zone so designated for a period exceeding fifteen (15) minutes. Any vehicle parked within any zone designated as a fire lane is required to activate and maintain emergency signal flashers in continuous operation.

9.04.19: FIRE SERVICE BILLING

When deemed necessary by the City Manager or his/her designee and/or the City Council the Sturgis Volunteer Fire Department may bill for costs and expenses incurred during the suppression of fire(s) or for services rendered to which the Fire Department was dispatched.

The billing may include, but is not limited to, the following: travel, man-hours accrued, equipment, material used, and meals for personnel.

The billing rates for said services and apparatus shall be as set annually by the City Manager or his/her designee and shall be consistent with equal to those set by FEMA.

Adopted this 20th day of November, 2017.

First reading: 11-06-17

Second reading: 11-20-17

Adopted: 11-20-17

Published: 11-29-17

Effective: 12-20-17

Motion by Bachand, second by Martinson and carried with all members present unanimously voting yes to authorize the City Manager to execute an Agreement for Services with Brosz Engineering on the 9th Street Bridge.

Any other business:

After the Parade Lights there will be a live Nativity and other activities at the Ambulance/Fire Hall.

Motion by Crane seconded by Waterland and carried with all members present unanimously voting yes to adjourn the meeting at 7:00 pm.

ATTEST: _____
Fay Bueno, Finance Officer

APPROVED _____
Mark Carstensen, Mayor

Published once at the total approximate cost of \$